



**Minutes of a Meeting of the Council held on
Tuesday 9th February 2021, at via Zoom at 4pm**

Present: Emma Howard (Chair), Peter McCluskie (Hon Secretary & Consam), Steve Morris (Hon Treasurer), Tony Brand (Events/Pub), Alan Brudney (T&OS), Tony Ghilchik (T&OS), Colin Gregory (T&OS), Helen Leiser (Consam), Simon Sackman (Consam), Ann Spencer (T&OS & Consam), Phillip Harlow (Allotments), Patrick Ettwein (Consam), Shelley-Anne Salisbury (Publications), Maria Schlatter (T&OS), Selena Amado (RA Membership Secretary).

Guests: Andrew Botterill (Fellowship House), Megan Evans and Rebekah Severn (Noah's Ark Children's Hospice)

1. Apologies and new members

- 1.1 Apologies from Adrian Hodgson and Marie-Christine O'Callaghan.
- 1.2 New members of Council, Maria Schlatter and Patrick Ettwein, were introduced.

2. Noah's Ark match funding – guests: Rebekah Severn and Megan Evans

- 2.1 Council was informed that so far over £3,000 has been raised for Noah's Ark Children's Hospice, excluding RA match funding. In addition, a cheque of £1,000 has been promised by a local trust fund.
- 2.2 The representatives from Noah's Ark Children's Hospice made a presentation to Council to showcase the new building, the hydro-therapy pool and how the charity helps to support terminally ill or disabled children and their families.

3. Fellowship – guest: Andrew Botterill

- 3.1 The RA had developed a close relationship with Fellowship over the years and collects a substantial amount of donations each year for this charity.
- 3.2 Andrew Botterill (Fellowship Chair) presented some points to Council:
 - Fellowship House website contains all information on the charity, including activities, history and links to financial and trustee reports.
 - Council member Helen Leiser has joined the Fellowship Committee.
 - Fellowship is to be thought of as a building that holds activities and functions much more like a community centre.
 - It is a registered charity that complies with rules of Charities Commission.
 - The charity was set up in 1910 with no base but simply hired space but has today established itself with 9 volunteers operating the building and the land associated with it.
 - The charity is not part of a religious institution, care home or welfare provider.

- Committee member, Lorna Jones, has been appointed to coordinate welfare activities.
- Over the last seven years, the charity has donated £60,000, details of which can be found on the Charities Commission website.
- The building will be providing rehearsal facilities for Noah Max's Echo Ensemble under Government Covid regulations and the trustees have obtained written authority from Barnet Council Public Health.

3.3 Ideas for use of the building and publicity are always welcome. An article will be written for Suburb News.

4. RA finances

4.1 The Treasurer presented accounts (Budget 2021 & Year End 2020 Actuals) to Council in a new format which had been circulated prior to the meeting.

4.2 The 2020 accounts in their revised format were approved by Council members and will be printed in Issue 145 Suburb News with the annual report on activities.

4.3 Proposed budget for 2021 was discussed in some detail. Council approved the budget for 2021.

4.4 The accounts are appended to these minutes for reference.

5. Charity fundraising

5.1 Noah's Ark will continue to be publicised through eNews, the HGS List and the RA Facebook group to encourage more donations. It is hoped that by end of March we will be half-way to the £10,000 target. Noah's Ark charity may do a brief presentation at the AGM end of March.

5.2 Royal Free Charity appeal for funds continues to be publicised and money has been raised. Trust funds have donated substantial amounts. It was concluded that at least a further £10,000 has been raised for the Royal Free Charity by the RA so far this year.

5.3 St Jude's Church: An application for a grant of £5,000 to support the brickwork repairs needed to the steeple had been received. The Chair asked for questions from Council. After discussion the grant application was proposed for approval by Colin Gregory and seconded by Helen Leiser. Council approved the grant by unanimous vote. David White will be contacted regarding the approval.

Action Peter

6. Trees & Open Spaces matters

6.1 Minutes from the T&OS committee had been circulated to the Council. Work on the community orchard is progressing well. Maintenance has been carried out on street trees.

6.2 Discussions had been held by Hampstead Heath Management Committee regarding the current state of the Heath and the reduction in spending by 12%. The Heath has been under huge pressure from people over the last 12 months.

6.3 T&OS (Peter Falk) had been liaising with Barnet on the removal of 15 diseased trees and replanting 24 new trees on Northway. Peter Falk had written and hand delivered

letters to all residents of Northway. Concerns were raised with regard to the size of the new trees and the practicality of them being watered once planted. It was confirmed water sacks will be placed for efficient watering and some volunteers have come forward to Peter Falk to assist with watering. The replacement trees will be Indian Horse Chestnuts which are smaller than the old Northway chestnuts. They are also resistant to the diseases these have been suffering. T&OS were asked to impress on Barnet the need for good sized replacement trees. **Action: Tony G**

- 6.4 Overgrown hedges from residents have been discussed between LB Barnet and the RA in the past. LB Barnet have said to speak with residents first. LB Barnet can take action if residents refuse to cut them back. Photos should be taken to send to Barnet where these is an issue best done via the Councillors.

7. Allotments matters

- 7.1 A waiting list of approximately 11 people has been drawn up for those who would like an allotment.
- 7.2 The HGS Trust is reviewing the tenancy agreement for simplification and to include guidelines and health and safety issues.
- 7.3 The £750 RA budget provision to include investigation of potential water supplies (possibly ground water) was appreciated by the Allotments committee. Three sites do not have a dedicated water supply. There will be discussions with the Trust.

Action Phillip

8. Publications matters

- 8.1 Suburb News: Everything is going to plan with the Issue 145 including a new four-page pull-out Directory section. The pull-out section will be uploaded to the RA website and expanded to show full details of RA committee members and key volunteers. **Action Peter**
- 8.2 The Chair has been successful in selling advertising space for both Suburb News and the Directory section, with over £6,200 of income generated.
- 8.3 It may be possible for articles, which have to be minimised in SN, to be featured in fuller form on the website.
- 8.4 Obituaries are to be offered space on the Heritage website to allow a full version.
- 8.5 eNews: Now going out monthly and is well received. There's no shortage of content to be featured and any contributions that miss SN submission date or are not suitable can be redirected to the eNews editor.

9. Events matters

Adrian Hodgson had sent apologies. An update will be given at the next EC meeting.

10. Conservation matters

- 10.1 An issue has arisen with CAAC with LB Barnet looking to change the way it operates. LB Barnet has decided to discontinue planning officer attendance at meetings and to no longer produce a list of cases to be considered. The decision is being challenged by CAAC.

10.2 RA Trust Liaison meetings are usually held 2 to 3 times a year but the group has not met since May 2020.

11. Annual General Meeting

This will take place on Zoom and a pre-meeting is to be set up.

Action Peter

12. Next RA Council meeting

6 April 2021 at 4pm via Zoom.

Hampstead Garden Suburb Residents Association
Budget 2021 & Year End 2020 Actuals

Income & Expenditure	2021 Budget			2020 End of Year Actuals			2020 Budget		
	Income	Expenditure	Net	Income	Expenditure	Net	Income	Expenditure	Net
Reserves at Start of Year			£75,206			£85,039			£85,039
Membership	£34,000	£8,000	£26,000	£34,213	£8,059	£26,154	£31,800	£5,440	£26,360
Subscriptions	£32,000			£32,184			£30,000		
Fellowship fee	£2,000			£2,029			£1,800		
Membership Secretary		£3,000			£2,250				
Membership letters		£4,000			£4,973			£4,100	
Other (software, mail box etc)		£1,000			£836			£1,340	
Publications	£18,980	£20,968	-£1,988	£19,200	£23,195	-£3,995	£20,000	£19,700	£300
Suburb News advertising income	£18,080			£16,500			£17,800		
eNews advertising income	£300			£300			£300		
Suburb News (4 editions @ £4505)		£18,020			£17,470			£17,000	
Directory / Insert	£600	£848		£2,400	£2,596		£1,900	£2,600	
Distribution		£2,000			£3,000				
Other publications expenditure		£100			£129			£100	
Community Events	£400	£6,400	-£6,000	£646	£751	-£105	£3,830	£12,430	-£8,600
Summer fun day					£50		£1,500	£4,800	
New years eve fireworks							£1,850	£5,200	
Halloween children's party								£760	
Annual lecture (Michael Rowley event)							£80	£570	
Open House	£400	£800					£400	£800	
Public Meetings								£300	
Other Events		£5,600		£646	£701				
Trees & Open Spaces	£0	£6,800	-£6,800	£0	£6,929	-£6,929	£0	£5,700	-£5,700
Tree planting		£6,000			£6,000			£5,600	
Tree work / Other		£800			£929			£100	
RA Running Costs	£0	£5,323	-£5,323	£1,000	£5,497	-£4,497	£2,000	£9,988	-£7,988
Free church hall room		£2,000		£1,000	£2,000		£2,000	£2,000	
AGM								£1,000	
Internal RA meetings (Zoom + 2 Council)		£320			£349			£1,000	

Insurance	£242			£242			£260		
Secretarial	£975			£1,039			£3,800		
Bookkeeping	£338			£338			£400		
PayPal & bank fees	£360			£338			£250		
Website	£170			£113			£100		
Organisation subscriptions	£118			£118			£128		
Other RA costs	£800			£960			£1,050		
Grants	£0	£4,875	-£4,875	£0	£4,375	-£4,375	£0	£4,875	-£4,875
Proms at St. Jude's		£3,000			£3,000			£3,000	
Northway Gardens Organisation		£1,375			£1,375			£1,375	
Chamber Concerts		£500						£500	
Other Expenditure	£0	£1,588	-£1,588	£0	£151	-£151	£0	£0	£0
Roads & traffic					£151				
Suburb News scanning		£588							
Allotments		£750							
Notice Boards		£250							
Other Income	£600	£0	£600	£950	£0	£950	£960	£0	£960
Bank interest	£600			£900			£960		
Trees Accrual									
Other				£50					
Operating Totals	£53,980	£53,954	£26	£56,009	£48,957	£7,052	£58,590	£58,133	£457
Exceptional Items									
Charity		£10,000			£26,000				
Henrietta Community Orchard		£6,000			£364				
Sponsor a tree scheme		£1,500							
Reversal of Trees accrual				£9,479					
Overall Totals	£53,980	£71,454	-£17,474	£65,488	£75,321	-£9,833	£58,590	£58,133	£457
Estimated Reserves at End of Year		£57,732			£75,206			£85,496	

Balance Sheet

CURRENT ASSETS

Cash at bank and in hand		£80,131
Debtors		£2,939
Share in Orchard Housing Society		£1
Total		£83,071
Less current liabilities		£7,865
Net current assets	£57,732	£75,206

REPRESENTED BY

Reserves brought forward	£75,206	£85,039
Surplus / deficit for the year	-£17,474	-£9,833
Total	£57,732	£75,206