



**Minutes of a Meeting of the RA Council held on
Tuesday 6th April 2021, at via Zoom at 4pm**

Present: Emma Howard (Chair), Peter McCluskie (Hon Secretary & Consam), Steve Morris (Hon Treasurer), Tony Brand (Events/Pub), Alan Brudney (T&OS), Tony Ghilchik (T&OS), Colin Gregory (T&OS), Helen Leiser (Consam), Simon Sackman (T&OS), Ann Spencer (T&OS & Consam), Phillip Harlow (Allotments), Adrian Hodgson (Events), Shelley-Anne Salisbury (Publications), Marie-Christine O'Callaghan (Publication), Selena Amado (RA Membership Secretary).

Guest: Judy Smith (HGS Heritage Trust)

1. Apologies

Maria Schlatter; Shelley-Anne Salisbury would join later on.

2. Guest

The Chair introduced Judy Smith, Chair of HGS Heritage (Virtual Museum) and welcomed her to the meeting.

3. Any questions from residents

No residents were present.

4. Post-AGM discussion

4.1 The Chair made reference to the AGM minutes that were circulated to the Council. 63 members attended in total and there was good feedback overall.

4.2 There were discussions around police/security and street lighting. Fireworks weren't discussed but an online survey will be organised. **Action Adrian**

4.3 Council members gave their feedback on the AGM which mentioned some technical issues but was overall positive.

4.4 There was further discussion on streetlights but it was concluded that lights can't be changed and that there will be different views overall, however, most residents have welcomed them. Consideration will be given to a further reminder about how brightness can be turned down in a future issue of eNews. **Action Peter**

5. Appointment of Executive Committee

- 5.1 Philip Harlow agreed to be an ex-officio member of EC as Chair of the Allotments Committee.
- 5.3 Council agreed that, by special arrangement, Marie-Christine O'Callaghan will be the alternate for Shelley-Anne Salisbury if the latter is unable to attend an EC meeting.
- 5.3 Other than the above there were no further changes to EC and the members for 2021/22 are as shown in the appended list.

6. Appointment of Council members to other committee and representational roles

- 6.1 The Hon Secretary referred to the RA Council current members list that was circulated. The agreed list for 2021/22 is appended to these minutes. Council agreed that the Allotments, Conservation & Amenities, Events, Publications and Trees & Open Spaces committees should continue to operate.
- 6.2 The Chair proposed Judy Smith as member of RA Council; this was seconded by Colin Gregory and approved unanimously. Judy will join the Publications committee.
- 6.3 Patrick Ettwein has stepped down from all RA duties including from Council.
- 6.4 Peter McCluskie has stepped down from Consam, as RA representative to CAAC and as alternate representative to the Trust's PPC. He continues as Hon Secretary, Suburb eNews editor (on the Publications Committee) and Data Protection Officer.
- 6.3 It was agreed by Council that Gary Shaw's role description (following consultation with Gary) be changed from Roads, *Traffic and Parking* to *Parking and Traffic Penalties*.
- 6.5 It was suggested that the abolition of the Roads & Traffic Committee might be reconsidered. Council was asked if anyone was prepared to chair a revived R&T committee but nobody was prepared to do so.

7. RA finances and membership

- 7.1 The Hon Treasurer guided the Council through the Q1 accounts in the new budget format showing income, expenditure and forecast.
- 7.2 Membership subscription: Just over £20,000 in membership subscriptions have been received so far and going according to budget.
- 7.3 Publications: The last quarter did well with an extra £370 brought in for advertising revenue from the last SN edition.
- 7.4 Directory insert: An extra £1,000 in advertising income exceeded the original expected budget of £600.
- 7.5 Distribution costs: Has been added to the forecast and volunteers are expected to obviate the need for paid distribution going forward from the June edition.
- 7.6 RA Running costs: £2,000 was originally budgeted for a year. Now that the room at the Free Church has been given up, a smaller storage area will be used at £650 per year.

7.7 Grants: All grants have been paid to Proms, Northway Gardens Organisation and St Jude's.

7.8 Extra income of £200 received for a filming event that took place in the Suburb last year.

8. **Charity fundraising**

8.1 Noah's Ark: The Charity gave a presentation at the 2021 AGM which generated some more donations. The Chair reported £5,298 donated so far and, in addition, a £5000 donation from an anonymous donor.

8.2 It was agreed to add on £10,000 matchfund from the RA.

Action Steve

9. **RA store**

Store has now been cleared and Adrian and his son were thanked for their hard work. All items now stored in the cellar area of the Free Church Hall.

10. **Events incl fireworks survey**

10.1 A normal schedule for RA events is unlikely for this year and Government guidelines will need to be complied with.

10.2 Events similar to Echo concert are being currently being looked into and will be discussed by the Events Committee.

Action Adrian

11. **Suburb News/ Directory**

11.1 SN 146 is now being worked on.

11.2 SN 145 proved to be a popular issue with lots of positive feedback. Two Council members regretted the new format of the Directory but this had been previously discussed at length and had the unanimous support of the Publications Committee. Emma Howard was thanked for her work in pulling the new pull out to keep Directory section together which had received favourable feedback from readers.

11.3 Submissions for the next issue are being looked at and decisions will be based on copy space.

Action Shelley-Anne and Marie-Christine

11.4 A new format is being looked into for SN without forfeiting its essence. Options on formatting will be discussed by the Publications Committee in due course once further costings and other information is obtained.

11.5 Themed Photography Competition: This new idea has been proposed by Margaret Harris (Publications Committee); it will be open to Suburb residents but not restricted to photos of the Suburb. One photo will be permitted per entrant and it may be possible to upload photos to the RA website to showcase entries. Margaret is working on this with Michael Jacobs.

12. Trees & Open Spaces matters

- 12.1 The size of trees and their suitability in the Suburb are currently being discussed by Peter Falk and LBB. The exact size of trees to be planted needs clarification from LBB.
- 12.2 Henrietta Community Orchard: to be discussed at the next T&OS Committee meeting.
- 12.3 Litter: It's been requested that the RA pushes Barnet for more bins in Fletchers Gardens, and a bench in Lyttelton Playing Fields. TO&S agree to support any appropriate request from residents.
- 12.4 An update was requested about the watering of new trees in Northway.

Action Tony

13. Allotments matters

- 13.1 There is a delay on the new tenancy agreements being sent out by the Trust. A Committee meeting, including Trust officials, will be held on the 26 April.
- 13.2 Water for Chatham Close allotments site was being currently investigated.
- 13.3 An online community facility for allotment holders is being considered.

14. Next scheduled meeting (via Zoom unless otherwise decided)

6 July – time to be confirmed.

APPENDIX

RA COUNCIL: 2021/22

Emma Howard*	Chair (e), Publications, Police Panel
Peter McCluskie*	Hon Secretary (e), Publications, Data Protection
Steve Morris*	Hon Treasurer (e), Websites/IT
Tony Brand	Events, Publications, FORAB
Alan Brudney	T&OS, Trust Estate, Orchard Housing
Tony Ghilchik*	T&OS, Trust Finance & Organisation
Colin Gregory	Consam, T&OS, Hampstead Heath CC, Heritage, London Forum
Philip Harlow*	Allotments
Adrian Hodgson*	Events
Helen Leiser	Consam, Fellowship
Marie-Christine O'Callaghan◇	Publications
Simon Sackman	Consam
Shelley-Anne Salisbury*	Publications
Maria Schlatter	T&OS, Kenwood Forum
Judy Smith	Publications
Ann Spencer*	Consam, T&OS, Trust PPC

NON-COUNCIL MEMBERS NON-RA COMMITTEE ROLES

Helena Benes	CAAC
Michael Green	Litter Picking
Gary Shaw	Parking & Traffic Penalties

- e = elected by AGM to the role
- * = Executive Committee member
- ◇ = alternate Executive Committee member